

Richland County Joint Ambulance Committee:  
Strategic Planning for EMS Subcommittee  
August 22, 2018  
Minutes

Present: Brian McGraw, Gordon Palmer, Bob Holets, Darin Gudgeon

Not Present: Ryan Keller, Justin Lockwood

1. Meeting was called to order at 1910.
2. Notification of the meeting had been made and the agenda was posted.
3. Committee attendance was as noted above, with a quorum.
4. A motion was made by Holets to approve the agenda. It was seconded by McGraw. The agenda was approved.
5. A motion was made by McGraw to approve the previous Subcommittee meeting minutes with a clarification to a line in Item 6 to read "REC Building" rather than just building. Motion seconded by Holets. The motion carried and the previous meeting's minutes were approved with the amendment.
6. The 2019 Budget Proposal was reviewed and discussed. Increases from the previous year's budget were shown in red and decreases were shown in blue. The numbers are fluid, so if something is over or under budgeted, it will be balanced out in another budget line. With this account being segregated, the money would stay in this account and not go back to the general fund as in other County departments. It was also noted that the County includes the write-offs as an expense, though it is not money that is ever obtained to be paid out. The only sure numbers for revenue total \$122,740, which is largely what it paid by the municipalities as contracted. The amount shown for salaries does not reflect any additional raise for full-time/part-time staff. Within the general budgeted items, Gudgeon stated that if anything, he would recommend the full-time staff move up one pay grade. Gudgeon suggested the removal of line "new equipment over \$5,000" and creation of a new account for larger purchases. Gudgeon also suggested the Ambulance Maintenance for Municipality be reconsidered. It was believed to have started as a part of radio maintenance several years ago, however it is likely not being utilized for that now. The history needs to be looked into more to understand the reason for its creation. If it should continue, Gudgeon recognized that La Farge and Muscoda EMS Services should be included in the list, as they also cover territory in the County. However, Gudgeon encouraged looking at discontinuing the funding to the EMT services and moving forward only paying the First Responder groups, as they cannot bill for their services.
7. The next subcommittee meeting is scheduled for October 17. The purpose of this meeting will be to discuss priorities and the generation of a strategic plan based on 5-Year goals. Holets made a motion to adjourn, seconded by McGraw. The meeting was adjourned at 2112.