

Richland County Joint Ambulance Committee

May 22, 2024

Minutes

Present: Brian McGraw, Todd Coppernoll, Mary Rognholt, James Lingel, Todd Stittleburg, Glen Niemeyer, Don Stanke, Gordon Palmer, Terrance Jindrick, Jean Nicks, and Amber Burch.

Not Present: Kerry Severson, Julie Fleming, Tom McCarthy, Jerome Durst, Doug Duhr, and Tim Willis.

1. Meeting was called to order at 18:00.
2. Notification of the meeting had been made, and the agenda was posted.
3. Committee attendance was as noted above, with 10 members present.
4. For Committee Chair, a nomination was made by Palmer to nominate McGraw, seconded by Rognholt. Coppernoll made a motion to close nominations and cast a unanimous ballot for McGraw, seconded by Lingel. Motion carried. McGraw is elected Chair.
5. For Committee Vice Chair, a nomination was made by Niemeyer to nominate Stanke, seconded by Palmer. Niemeyer made a motion to close nominations and cast a unanimous ballot, seconded by Coppernoll. Motion carried. Stanke is elected Vice Chair.
6. For Committee Secretary, Jindrick nominated Amber Burch, seconded by Palmer. Stanke made a motion to close nominations and cast a unanimous ballot, seconded by Lingel. Motion carried. Burch is appointed Secretary.
7. At this time, the Committee recognizes the following people as voting members of the Joint Ambulance Committee: Julie Fleming and Kerry Severson, County Board; Todd Coppernoll and Tom McCarthy, Richland Center; Mary Rognholt, Akan; Jim Lingel, Dayton; Brian McGraw, Eagle; Todd Stittleberg, Henrietta; Glen Niemeyer, Ithaca; Jerome Durst, Marshall; Don Stanke, Orion; Gordon Palmer, Richland; Doug Duhr, Rockbridge; Tim Willis, Willow; Jean Nicks, Boaz; and Terrance Jindrick, Yuba.
8. A motion was made by Palmer to approve the agenda as posted; Stanke seconded it. Motion Carried; the agenda was approved.
9. A motion was made by Palmer and seconded by Nicks to approve the previous meeting's minutes as presented. Motion carried; the minutes were approved.
10. Sharon Schmitz, former JAC member, was in attendance and stated she wished to continue to be engaged with the Service and Committee and thanked everyone for the opportunity to learn so much. McGraw extended his appreciation for the role she played to get things to where they are today.
11. There were no comments from the EMT delegation.
12. A. Burch reviewed financial reports for February, March, and April. February started with a balance of \$178,573.17. There were \$17,855.83 in revenue and \$52,723.56 in expenditures, leaving an end balance of \$143,705.44. It was noted funds had just started to begin to come in during February, with the following months showing more revenue by the new billing company EMS|MC. For March, there were revenues of \$62,856.60 and expenditures of \$39,159.90 in payroll & benefits with \$14,672.46 to other expenses, leaving a remaining balance at the end of the month of \$152,729.68. April began with saw \$95,057.70 in revenues and expenditures of \$40,172.25 in payroll & benefits and \$12,241.64 in other expenses. April ended with \$195,373.49.
B. The transition to the new billing service EMS|MC has gone well. However, the report from EMS|MC is not available to present at this time. It should be available at the next meeting.

C. The Call Summary Report for February through April showed there were 255 calls, of which 5.5% transported a patient emergent to the hospital. Transfer request data will be prepared to present at the next meeting.

D. Burch updated the Committee on the final EMT position, stating an EMT was just hired and is slated to begin May 28. At this time, all positions within the Service are filled. Burch stated the Department of Revenue is requiring municipalities to have their Fire and EMS agencies submit a form certifying various details in relation to shared revenue funding. Burch stated there were some lingering questions needing answered, but once answered, the forms would be completed and provided to each municipality. In other news, the Service members have had recent training opportunities with partners including the ADRC, Richland Center Police Department and Richland Center Fire Department with another training on the way with the City Pool, each of which strengthens partnerships within the teams. In ambulance news, the new Unit 34 is awaiting radio programming before everything can be switched over and the unit can go into service.

13. Administrator Pesch introduced the newly hired Emergency Services Director Mike Jessen. He is scheduled to start May 28. Jessen addressed the committee, highlighting his focus on advocating for the community and patients while being as fiscally responsible as possible. He added he is always available for those wishing to reach out.
14. Burch informed the Committee the roof project has been approved by the County Board and is out for bids now. Bids are due back on June 6 by 5pm. There have been a few who reached out, with a contractor visit scheduled for May 24. Once all bids are received, the Subcommittee will need to meet followed by the full Committee to review and approve the bid they wish to go before Executive & Finance Committee the second Tuesday of July. Tentatively, the Subcommittee will meet June 18 at 3pm and the Full Committee will meet June 25 at 7pm.
15. The next quarterly meeting is set for August. A special meeting will need to be set for the roofing contractor selection as well as budget review. Coppernoll made a motion to adjourn the meeting; motion seconded by Niemeyer. The motion carried; the meeting was adjourned at 19:03.