

Richland County Joint Ambulance Committee
October 29, 2020
Minutes

Present: Brian McGraw, Kerry Severson, Marc Couey, Sharon Schmitz, Mary Rognholt, James Lingel, Verlin Coy, Glen Niemeyer, Bob Holets, Jean Nicks, Terrance Jindrick, Darin Gudgeon.

Not Present: Scott Wallace, Steve Chupp, Brian Clarson, Doug Duhr, David Jelinek.

1. Meeting was called to order at 1903.
2. Notification of the meeting had been made, and the agenda was posted.
3. Committee attendance was as noted above, with 11 members present.
4. A motion was made by Severson to approve the agenda as posted. Niemeyer seconded it. Motion Carried; the agenda was approved.
5. A motion was made by Holets and seconded by Schmitz to approve the minutes of the previous meeting as presented. Motion carried; the minutes were approved.
6. There were no comments from the public.
7. There were no comments from the EMT delegation.
8. This item was deferred to the next regular meeting.
9. The Subcommittee met the night prior to this meeting, where the four submitted proposals were discussed. McGraw stated that two firms had submitted proposals that were for a much greater cost for services, narrowing it down to the two proposals presented to the Committee tonight.
10. McGraw overviewed the proposals from Jewell & Associates and Delta 3, recognizing that both had met the expectations set forth in the Request for Proposals. Both were known firms in the area and could reasonably be expected to do an adequate job. There was a difference of \$13,000 between the two based upon the information provided in the submitted proposals. However, in doing some research and comparisons, it was noted that the soil borings were not included in the Delta 3 proposal but were in the Jewell proposal. Neither the in-floor heating design nor the roof design to include preparations for solar were included in the Delta 3 proposal. Based upon the wishes of the Subcommittee, McGraw contacted Delta 3 and Jewell for further information to ensure accurate comparisons were made for the Committee to make a decision. While the Jewell & Associates proposal initially had a higher estimate, it was

recognized that the Delta 3 proposal was missing some costs which would increase the estimate to exceed the Jewell & Associates proposal. Schmitz made a motion to accept Jewell & Associates' proposal for architecture and engineering services, seconded by Holets. Motion carried.

11. Gudgeon explained that there was an opportunity to purchase a washer and dryer for the Ambulance Service. Holets made a motion, seconded by Rognholt, to purchase a washer and dryer from Town and Country TV and Appliance. Motion carried.
12. McGraw informed the Committee that there was no need to go into closed session at this time. He has a meeting scheduled with the County Administrator to ensure the best course of action is followed. The Committee will be kept informed as needed.
13. The meeting is scheduled for November 18. Schmitz made a motion to adjourn the meeting; motion seconded by Niemeyer. The motion carried; the meeting was adjourned.