

Richland County Joint Ambulance Committee
Minutes of meeting
Wednesday, May 20, 2015

Present were: Fred Clary, County Board; Jeanetta Kirkpatrick, County Board; Paul Corcoran, Richland Center Mayor; Marsha Machotka, Richland City Council Member; Calvin Brown, Bloom Township; James Lingel, Dayton Township; Glen Niemeyer, Ithaca Township; Steve Chupp, Marshall Township; Ryan Keller, Orion Township; Gordon Palmer, Richland Township; Scott Banker, Rockbridge Township; Pat Marshall, Sylvan Township; Bob Holets, Willow Township; Jean Nicks, Boaz; Jim Huffman, Yuba; Darin Gudgeon, Ambulance Director; Jeanne Rice, Admin. Secretary.

Absent were: Mary Rognholt, Akan Township; Randy Schmidt, Buena Vista Township; Marc Couey, Eagle Township; Verlin Coy, Henrietta Township.

Chair Kirkpatrick, called meeting to order 7:00pm.

Meeting had been properly posted.

Rice called roll call of members. Akan Township, Buena Vista Township, Eagle Township and Henrietta Township representatives absent. 17 present, 4 absent.

Holets made motion, seconded by Brown to approve agenda – motion carried.

Huffman made motion, seconded by Niemeyer to approve minutes of 4/15/15 meeting with correction under “Approve casual call-in staff positions”. Line should read: “Hours would not exceed 600 hours a rolling calendar year (not a month)” – motion carried.

Audience to Visitors:

Question raised on announcements made on WRCO radio regarding missed calls and staffing issues from last City Council meeting. Corcoran said he corrected the news as presented on WRCO. The ambulance service only had 1 missed call since January (not 1 missed call in April). Gudgeon indicated that the reduction in volunteers was due to non-running members, 1 recently resigned to further his career in the fire service and we gained one volunteer. Staffing issues are normal for the ambulance service.

Director’s Report:

Sheet passed out to replace last month’s handout outlining the 2015 ambulance charges and payments received. An error was made in the ALS base rate charge. The ALS base rate charge is \$825.00. Medicare allows \$420.07 and we must write-off \$404.93 after payments are received by Medicare and the supplemental insurance or private pay.

Darin gave monthly report for April.

Responded to 63 calls for service, 1 involved Paramedic intercept for a cardiac patient.

7 of these were non-billable and 56 were billable calls.

Of these 56 billable calls, 49 were BLS and 7 were ALS.

39 of these calls were in the City of Richland Center with remaining in Akan, Buena Vista, Dayton, Eagle, Henrietta, Ithaca, town of Richland, and Rockbridge. 4 calls were to Pine Valley. 2 transfers were not billed back to the municipality.

Medicare will be billed for 37 calls, Medical Assistance for 7, Private insurance for 10 and the remaining 2 are private pay.

The 7 non-billable calls involved 4 fell/lift assist, 2 calls cancelled and 1 call without injuries/no transport.

We billed out \$42,438.25 and received \$17,362.63 on accounts – total \$167,556.25 billed out and \$44,453.09 received so far this year.

Expenditures for the month prepared by the County Clerk's office. The County Board adjusted the budget to reflect accurately \$62,763.42 received from municipalities. We are operating in the black with \$35,678.74 currently in the ambulance account.

Clary commented on expenses line. Salaries are through the last payroll in May, others through the end of April.

Approve contract with Baraboo:

All primary calls have been covered since January. Other ambulance services will not be called if Baraboo covering shift. Per state statute, we cannot use mutual aid to cover an open shift. It is only used if additional help is needed for an incident. If other ambulance service cannot cover call, they will need a written agreement with another service. This agreement is effective when we do not have a primary crew.

Nicks made motion, seconded by Keller to accept agreement between Richland County and Baraboo ambulance.

Roll call vote. AYES: Clary, Kirkpatrick, Machotka, Brown, Lingel, Niemeyer, Chupp, Keller, Palmer, Banker, Marshall, Holets, Nicks, Huffman. NOES: 0. ABSTAINED: Corcoran.

AYES 14, NOES 0, ABSTAINED 1, TOTAL 15. Motion carried.

Revised Resolution regarding Joint Ambulance Services:

Originally resolution called for 4 full time staff. 6 part time staff added to resolution. The full County Board approved after going through the Personnel meeting.

Closed Session – Wisconsin Statutes section 19.85 (1)(c) to consider the employment of a public employee:

Brown made motion, seconded by Huffman to go into closed session.

Roll call vote. AYES: Clary, Kirkpatrick, Corcoran, Machotka, Brown, Lingel, Niemeyer, Chupp, Keller, Palmer, Banker, Marshall, Holets, Nicks, Huffman. NOES: 0.

AYES 15, NOES 0, TOTAL 15. Motion carried.

Return to Open Session:

Brown made motion, seconded by Banker to go back into open session – motion carried.

Approve Recommendations for hiring part-time Staff:

Palmer made motion, seconded by Keller to offer part time contracts to Jennifer Chapin and Brittany Hoege – motion carried with 1 no vote.

Brown made motion, seconded by Huffman to offer contracts to Alias Cox and Jacob Lindauer pending completion of interview process and background check – motion carried with 1 no vote.

Next meeting to be held on Wednesday, June 17th at 7:00pm in the County Board Room.

Brown made motion, seconded by Nicks to adjourn – motion carried.

Meeting adjourned 8:00pm.