

Richland County Joint Ambulance Committee
Minutes of meeting
Wednesday, September 21, 2016

Present were: Jeanetta Kirkpatrick, County Board; Bill Kloehn, Richland Center City Council ; Paul Corcoran, Richland Center Mayor; Mary Rognholt, Akan Township; Calvin Brown, Bloom Township; Gordon Brockway, Buena Vista Township; James Lingel, Dayton Township; Marc Couey, Eagle Township; Verlin Coy, Henrietta Township; Glen Niemeyer, Ithaca Township; Steve Chupp, Marshall Township; Ryan Keller, Orion Township; Gordon Palmer, Richland Township; Scott Banker, Rockbridge Township; Pat Marshall, Sylvan Township; Bob Holets, Willow Township; Jean Nicks, Boaz; Terrance Jindrick, Yuba; Darin Gudgeon, Ambulance Director; Jeanne Rice, Admin Secretary.

Absent was: Fred Clary, County Board

Chair Kirkpatrick, called meeting to order 7:00pm.

Meeting had been properly posted.

Rice called roll call of members. 18 present

Couey made motion, seconded by Keller to approve agenda – motion carried.

Kloehn made motion, seconded by Nicks to approve minutes of July 20, 1016 meeting – motion carried.

Public Comment/Input:

Corcoran just wanted to let everyone know that on Monday the 26th at 3:00pm the Army Rangers were coming to town to commemorate Richland Center as being the first Purple Heart City at Flag Park at the VFW.

EMT Delegation:

No comments or input from EMTs

Director's Report:

Gudgeon went over sheets marked 8a & 8b: Consolidated financial statements presented were prepared by County Clerk's office showing revenues and expenditures for July and August.

\$30,091.35	total revenues
<u>\$28,090.98</u>	total expenditures
\$12,089.04	balance available July 31, 2016

\$32,928.40	total revenues
<u>\$25,895.53</u>	total expenditures
\$19,121.91	balance available August 30, 2016

Sheets marked 9a outlines monthly statistics for May and June – number of calls for each month and year to date calls per municipality. 350 total calls as of May and 416 total calls as of June.

Billing/ambulance call data sheets marked 8c shows internal data and data collected from state reporting system Image Trend.

We had 83 billable calls, 5 non-billable calls, billed out \$53,358.00 and received \$22,434.78 on accounts in July.

In August we had 71 billable calls, 6 non-billable calls, billed out \$40,002.25 and received \$24,288.90 on accounts. Total amount billed out \$374,953.61, total amount \$147,170.53 received, \$78,825.66 total bills collectible and \$148,957.42 uncollectible or write-off accounts year to date as of end of August.

The information contained on the sheets from Image Trend outline the number of calls, if they were emergent or not, how many of the calls were considered BLS (basic life support) or ALS (advanced life support) and which unit responded to the call.

Township reports marked 9d gives number of calls per municipality for the months of July and August.

Subcommittee for Strategic Plan for EMS service:

Kirkpatrick went over minutes presented from subcommittee meetings of July 27 and September 16. Palmer, Keller, Kirkpatrick, Kloehn and Holets are on this subcommittee. Gudgeon also attended. The group decided to divide discussions into 2 parts, next 18 months and a 5-year strategic plan. Charge municipalities per capita rather than per call as is now done. Possibility of this subcommittee partnering with the hospital for calls and transfers. Baraboo has contract with this ambulance service, not with the hospital. They just have an agreement with the hospital. Discussion on becoming a paramedic service in the future and being able to take such transfers. The service has 1 critical care paramedic at this time – would need 2 more. SW Tech will start having paramedic training. Our first priority is to stabilize our backup crew.

Formulate 2017 Budget:

Gudgeon' allocation time split is now between Ambulance, Emergency Management and LEPC. He would like to split 50/50 between Ambulance and Emergency Management and have LEPC contracted out to another individual. He had talked about this with the subcommittee but now is looking for approval from this committee.

Corcoran asked Gudgeon about MABAS and LEPC. Gudgeon explained that MABAS is the Mutual Aid Box Alert System and is a resource management tool used by Fire and EMS Chiefs to manage resources in a large scale event. MABAS, developed by the Fire Department, is completely separate from what he does under EPCRA and the LEPC. EPCRA which is the Emergency Planning and Community Right to Know Act deals with extremely hazardous chemicals found in facilities. Gudgeon explained that his office develops off-site plans for facilities that fall under the EPCRA code and works with the LEPC to approve the plans. Gudgeon stated that the members of the Richland Center Fire Department participate on the LEPC.

Overall first portion of budget is reduced by \$1,517.67. Added section for payments to Municipality's ambulance services and First Responders. Total budget increased by \$732.33.

Holets made motion, seconded by Nicks to accept 2017 budget as presented and make change in Gudgeon's 50/50 split – 13% work to be contracted out to another individual. Gudgeon explained LEPC/HAZMAT work to be contracted out – motion carried.

Municipalities would need to know and start budgeting for per capita charge vs. per call basis for 2018.
Sheet listing amounts per township was passed out

Next meeting to be held on Wednesday, November 16, 2016 at 7:00pm in the County Board Room.

Brown made motion, seconded by Marshall to adjourn – motion carried.
Meeting adjourned.